

राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)

RC/RG/E-Procurement/2025/canteen/CPPP/April/02

Date: 23.04.2025

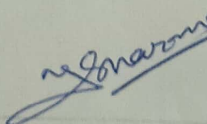
### Notice Inviting E-Tender

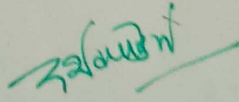
The College invites Online bids as per Two bid System (Technical and Financial) from eligible bidders through e-Procurement for "Running of College Canteen, Rajdhani College".

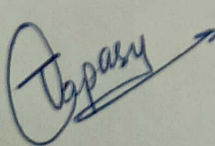
Tender Cost	Rs.1000/- (Rupees One Thousand only) in form of Online, Bank Details: Name: Central Bank of India, Account No: 1261900290, IFSC: CBIN0011414 <b>Note: Tender Fee is mandatory to pay. It is not exempted. This applies even to those holding MSME and NSIC certificates. Tender submissions will not be considered without the payment of the Tender Fee.</b>
Bid Download Start Date	As per Date mentioned in CPPP Portal
Last Date of Submission	As per Date mentioned in CPPP Portal
EMD	Rs.50,000/-(Rupees Fifty Thousand only) Exempted for MSME as per rules of Govt. of India.

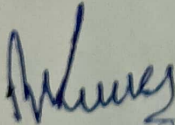
Bids shall only be submitted online at CPPP Website only <https://eprocure.gov.in/eprocure/app> . Manual bids shall not be accepted. Any Corrigendum, if any, will be published only on CPPP Portal/Website <https://eprocure.gov.in/eprocure/app> .

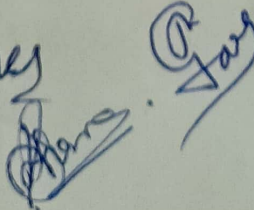
  
Convenor

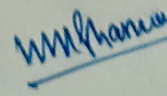
  
Principal

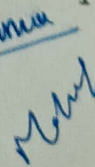
  
Principal

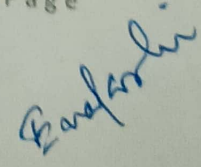
  
Convenor

  
Convenor

  
Convenor

  
Principal

  
Principal

  
Principal

1 | Page



राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)**

**ENCLOSURE**

**Terms & Conditions**

1. The Tender Fee of Rs. 1000/- (One thousand only) is mandatory to pay on online basis as per details mentioned in Page no 1. It is not exempted, if any one does not submit the tender fee then the tender submitted by him/her will not be considered for further process.
2. If the successful bidder fails to execute the work i.e. **running of College Canteen**, the bidder will be blacklisted from the College for at least 5 years and the performance security deposit/EMD shall stand forfeited.
3. Bid submitted by a bidder who has been blacklisted in the college or anywhere by the Govt Authority will be summarily rejected and its EMD for this tender shall stand forfeited.
4. Tenderer who has downloaded the tender from aforesaid sources shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected. Also, tenderer is liable to be banned from doing business with the college.
5. The following scanned and signed documents are to be furnished by the bidder . Incomplete bid will be rejected with no claim whatsoever to the bidder.
  - a) Valid PAN and GST Registration Certificate
  - b) Valid registered/Licence of Food Safety and Standard Authority of India (FSSAI), are eligible to submit the tender.
  - c) Copy of Tender Acceptance Letter and Letter of authorization to submit bid.
  - d) An undertaking (self-certificate) that the agency hasn't been blacklisted by a Central/State/UT Government/DU institution and there has been no litigation with any government department on account of IT services.
  - e) ITR of Last Three Years i.e. A.Y 2022-2023, 2023-2024 and 2024-2025
  - f) Two Year Experience Certificate in support of running successfully and operating canteen in Govt. Department /Ministries, PSUs/academic institutions/private institutions of repute during the last 2 year duly signed by a responsible and authorized officer.
6. Financial bid to be submitted only in BOQ format in CPPP Portal only
7. Sealed bids submitted personally/ post and the bids sent by Fax/Email will not be considered.
8. All the pages of bids submitted online must be signed with Seal and serially numbered by the bidder irrespective of nature of content of the documents before uploading.

*(Handwritten signatures and marks)*

2 | Page



राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI: 110015  
(UNIVERSITY OF DELHI)**

9. The College reserves the right to change the number of items to be procured as also their quantity.
10. The Principal reserves its rights to reject or accept the tender without assigning any reason(s). The Principal also reserves the right to cancel the tender without assigning any reason thereof.
11. The Principal also reserves its right to terminate the contract at any time without assigning any reason. The Contractor will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the contractor for services already performed in terms of the contract, the same would be paid to it as per the contract terms.
12. The decision for the placement of Order is at the sole discretion of the Principal. Once an order is placed, it will be not be transferable/sublet/ or outsourced by the successful bidder to any other firm or bidder.
13. Any dispute or disagreement will be interpreted and addressed under Indian Laws in the Hon'ble Courts of Delhi Jurisdiction only.
14. Each bidder shall submit only one bid either by himself/herself or as a partner in a joint venture. A bidder who submits or participates in more than one bid will be disqualified.
15. No advance payment will be made. TDS applicable for professional services will be deducted.
16. Any mismatch or contradictory information in the tender document may lead to cancellation of the particular bids
17. The technical bid should consist of tender fee, EMD, all technical details (documents) along with commercial terms and conditions and presentation/demonstration of foods.
18. The financial bid will be opened only for those bidders whose technical bid shall meet all requirements as per the specification.
19. The contractor shall be subject to the regulation on Labour of Law.

*Dapary* → *Muney* → *Shome* → *Gay* → *Manana* → *Manana* → *MS* → *Emf/colli*

राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI: 110015  
(UNIVERSITY OF DELHI)**

20. The Contractor shall not keep/sell items like Cigarette and other health hazard articles.
21. The canteen contract cannot be terminated by the contractor in the mid of period of award. If it is done, the security money shall be forfeited.
22. The contractor shall be responsible for payment of Sales Tax /VAT/Service tax (as the case may be) on the eatables to the concerned department.
23. The College canteen premises should not be used for any other commercial activity by the contractor.
24. The upkeep maintained and cleanliness of the canteen and around premises will be responsibility of the contractor.
25. The college canteen caters to the need of students and staff of the college. **The contract would be initially for a period of three months from the start of the contract, purely on trial basis. During this trial period, the college shall monitor the food services and canteen operations and take feedback of staff and students. If the services are found satisfactory during this period, the college may extend the contract for another period of 9 months. The contract may be extended for a maximum of another 2 years (1+1), after review and satisfactory report from the college. In case of discrepancy in quality, quantity of food and number of food items quoted in the bid or in the event of any disciplinary complaint against the vendor, the contract will not be extended further.**

**General Instruction**

1. Only caterers/vendors or Food Business Operators registered/license holder with Food Safety and standard Authority of India (FSSAI), having PAN Number and GST Number are eligible to submit the tender.
2. The sealed envelope should contain tender fee (receipt of Tender Cost), EMD (IF NOT EXEMPTED). The hard copy of technical documents which uploaded on CPPP Portal mainly GST, PAN, ITR, Experience, Tender Acceptance letter, firm Registration, Self declaration no black listed document.  
**Imp: Not to submit financial bid offline, it will only be submitted on online only. Not to send the hard copy of financial bid.**
3. Regular Canteen timings are from 8.00 am to 6.00 pm on all working days including Saturdays. However, occasionally the contractor may be advised by College Administration to run the canteen on Sundays or after regular working hours as per requirements.

*Tapasya* → *Manu*  
*Shome*  
*ayazma*  
*R. Jais*  
*mmhanna*  
*MS*  
*Rmofoli*



राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI: 110015  
(UNIVERSITY OF DELHI)**

4. License fee will be Rs.4000/- per month in advance. The successful bidder will be further required to submit a demand draft of Rs. 48000/- (advance of one year).
5. EMD Rs. 50,000/- of Successful bidder will be retained as Security Deposit and the same would be refunded after expiry of the contract period. If successful bidder falls in the category of exemption from depositing EMD, in that case the successful bidder has to submit Rs. 50,000/- as security deposit at the time of award of licence/contract.
6. Norms specified in Food Safety and Standard Act, should be strictly followed. The details can be checked from the <https://www.fssai.gov.in/> . Also, the contractor shall abide by all the prevailing laws for running of canteen/cafeteria and shall do all the necessary formalities of obtaining licenses/ permission etc. on his own. The college shall not take any responsibility for any legal provision not met by the contractor and on account of this the contractor shall solely responsible.
7. Water Charges Rs. 800/- (Eight hundred only) per month.
8. Electricity charges will be on the basis of actual consumption including ACs, as per reading of the sub-meter installed in the Canteen and shall be payable by the contractor.
9. Cooking gas cylinder and its charges, oven, cooking equipment, essential crockery, Bain-marie for keeping the food warm, serving utensils shall be provided by the contractor.
10. The contractor shall have the responsibility to keep the canteen clean at all times –serving tables should be cleaned; the kitchen should be regularly cleaned; personal hygiene should be maintained by the canteen staff; pest control (de-cockroaching/de-rating/etc.) should be done on a monthly basis.
11. All the food items should be kept covered before and after processing and during sale.
12. Only the certified food commodities (Agmark) should be used in cooking. No loose items like oil, spices etc, should be used. Non-permitted additives (colors, flavors, preservatives etc.) in the food items are not be used in the canteen.
13. The contractor has to ensure that the garbage is not scattered here and there and shall have to arrange proper dustbins in and near the canteen premises. The dustbins placed in canteen must be covered and cleaned on routine basis.
14. Canteen manpower wages will be borne by the canteen contractor as per govt rules (labour department)
15. The contractor shall not employ child labour and will make statutory payments (as per govt Est etc.) It shall be the sole responsibility of the contractor if he is served any legal notice or financial damages and will strictly follow the minimum wages rate and follow the labour laws as applicable, time to time.
16. The contractor must provide the details of the staff engaged/changed during the duration of contract. Their valid photo ID's must be submitted in college for records. The Contractor should ensure police verification of the canteen staff before starting the food operations and recruiting any staff in the canteen at any later stage.

*(Handwritten signatures and initials)*  
Tapsy, Mune, Home, R. Singh, Muhammad, P.S. Bhatnagar

राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)**

17. All the engaged employees of contractor shall wear proper uniform with name plate, with gloves, headgear, apron, mast etc. while they work in kitchen and when they provide table/room service and the uniform will be provided by the contractor.
18. PNG Connection is available in the Canteen. The bill shall be paid by the Contractor.
19. Canteen contractor will be required to use following brands of raw materials:-  
Fortune /Sunflower/Soybean refined oil, MDH Brand of Spices, Rajdhani Brand of Atta, Rajdhani Brand of Maida, Besan, Sona brand of Basmati Rice, Brooke Bond Taj Mahal Tea, Milk ,butter, paneer by Mother Dairy , Butter by Amul, Britannia/Harvest Bread. It is mandatory to use the material as mentioned brand.
20. The maintenance of the college property inside the canteen will be sole responsibility of the contractor. In case of any damage to the college property, the contractor would bear the damage charges as assessed and advised by the College Administration.
21. Any type of advertisement/branding in any form inside the College canteen is not allowed without the prior permission of the college authorities.
22. Any indiscipline in the canteen will not be tolerated. The staff in canteen must ensure proper discipline.
23. Any violation of terms and conditions would automatically lead to imposition of penalty as may be deemed fit or cancellation of the contract at any time without any prior notice by competent authorities.
24. The contractor should consent to make additional items, apart from those items mentioned in the menu/list of items with one day prior notice.
25. It is mandatory to contractor would display the menu list with the approved rates in the canteen area.
26. The contractor would continuously rotate the menu for lunch/meals and snacks from the approved list in the week. The menu of the day will be displayed from the morning in the canteen premise.
27. The College reserves all the rights to cancel the contract without prior notice.
28. All supporting documents should be uploaded along with the tender forms. The incomplete tender forms are liable to be rejected.
29. The contract is non-transferable. The contractor is not permitted to sublet/sell or transfer the contract to any other vendor/contractor.
30. The decision of the college shall be final in matters related to the execution as well as running of the canteen.
31. The licensed premises shall be used only for carrying to run the canteen and for no other purposes.
32. Any legal dispute is subjected to the jurisdiction of Delhi only.
33. All the food items served in the canteen should be strictly fresh, seasonal vegetables should be used and at least one product out of the fermented and steamed snack category

*(Handwritten signatures and marks)*

6 | Page



राजधानी कॉलेज: राजागार्डन: नई दिल्ली :110015

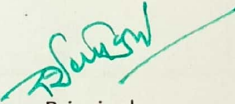
दिल्ली विश्वविद्यालय

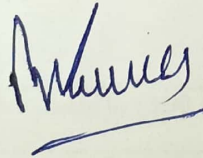
**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)**

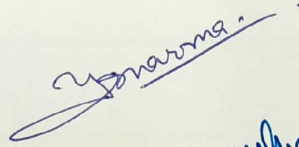
*(like dosa, idli, upma, etc.) must be available on rotation basis at all the times during the working hours of the canteen.*

34. Regular inspections will be done by the College to assess the food quality and hygiene conditions. If found unsatisfactory, college reserve the right to cancel the contract without any prior notice.
35. If two or more vendors are at L1 the preference would be given to the organization running canteen services at another location of Delhi University's College/Central Universities/Government Organizations.
36. In case the L1 fails to execute the contract either initially or in between the contract period the college authority reserves the right to engage the services with L2
37. On the basis of technical specifications the vendor will be asked to give a demonstration/presentation of the food items which will be served in the canteen.
38. The financial bid will be opened only for those vendors who qualified or were shortlisted on the basis of technical bid/presentations/demonstration.
39. In case any vendor(s) submit(s) financial details at the time of submission of technical bids his/her bids are liable to be cancelled.

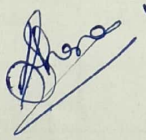
  
Convenor Canteen

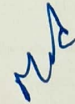
  
Principal

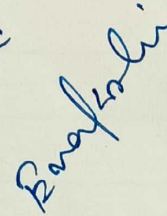


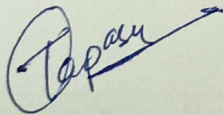












राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015**  
**(UNIVERSITY OF DELHI)**

Technical bid for Canteen Contract (To be submitted in original, signed and stamped)	
Name of Vendor	
Correspondence Address	
Mobile Number	
Email Address	
Permanent Address	
Vendor's Bank Details Name of the Bank Account Number IFSC Code Branch	
Aadhaar Number of the Vendor	
PAN No.	
TIN No.	
GST No..	
Registration/Licence Number issued by FSSAI	
Terms and conditions mentioned in the tender documents are acceptable	YES/No
Demand Draft Details	
Experience Details (with enclosed copies)	
Income tax Return (of Last Three years)	YES/No
Vendor's Signature	

8 | Page

*Tapas* → *Murug* *Yashwanth* *Prasanna* *Gay* *Mithun* *Murug Prakash*



राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI: 110015  
(UNIVERSITY OF DELHI)**

Name of the Vendors:

Address

Menu /List of Food Items to be offered in the College Canteen

Sr.No	Items of Description	Serving Size in weight and Volume (Approx)
<b>Beverages</b>		
1	Tea-Dip (Tata/Red Label/Taj)	Per cup-150ml
2.	Hot Tea (per cup-150ml)	Per cup -150 ml
3.	Coffee (Nescafe/Bru)	Per cup-200 ml
4	Cold Coffee	Per cup-240 ml
5.	Fresh fruit juice	Per glass 300 ml
6.	Lassi	Per Glass 300 ml
<b>Snacks</b>		
6.	Samosa	Per piece -100 gm
7.	Bread Pakora	Per Piece-80gm
8.	Veg Burger (Standard size)	Per piece -100 gm
9.	Veg Sandwich	Per Piece-150gm
10	Grilled Sandwich	Per Piece-150gm
11	Veg Kathi Roll	Per piece- 80gm
12.	Veg. Chowmein	Full plate-150gm
13.	Veg. Chowmein	Half plate-75gm
14.	Maggie	Per Plate
15.	Aloo Puri	Per plate (Aloo 80gm + Puri 4 Piece, 25 gms each)
16.	Cholley Bhature	Per plate (Aloo 80gm + Bhature 2 Piece, 25 gms each with Salad and pickle)
17.	Cholley Kulche	Per Plate
18.	Veg Pattie	Per piece (50gm each)
19.	Pav Bhaji	Per Plate (2 pc, 40gm each and bhaji (80gm)
20.	Macroni/Pasta (Veg)	Full Plate (150gms)
21.	Macroni/Pasta (Veg)	Half Plate (75 gms)
22	Bread Toast with Butter	2 Bread with Amul Butter
23	Aloo Bonda	Per Piece
24	Veg Cutlet	Per Peice
<b>Fermented and Steamed Snacks</b>		
25	Vada Sambhar	Per plate (Sambhar 150 gm + Vada 2 pieces, 40 gms each)
26	Idli Sambhar	Per plate (Sambhar 150 gm + Vada 2 pieces, 40 gms each)
27	Plain Dosa with Sambar and Chatni	Per plate (Sambhar 150 gm + Dosa 40 gms + Chatni)
28	Masala Dosa with Sambar and Chatni	Per plate (Sambhar 150 gm + Dosa 40 gms + Chatni)

*Opary*

*Murug*

*Gog*

*Wm Sharma*

*Murug*  
*Emankar*

राजधानी कॉलेज: राजागार्डन: नई दिल्ली : 110015

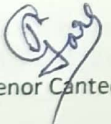
दिल्ली विश्वविद्यालय

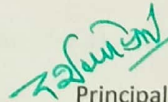
RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI: 110015  
(UNIVERSITY OF DELHI)

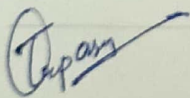
Sr.No	Items of Description	Serving Size in weight and Volume
27	Vegetable Poha	Per plate (80 gm)
28	Uttapam with sambhar and Chatni	Per plate (Sambhar 150 + Uttapam 80 gm + Chatni)
<b>Lunch Items</b>		
29.	Kadhi Pakora with degi mirch tadka	Per Plate (150 gm)
30.	Plain Rice	Per Plate (200 gm)
31	Dal Fry in Amul Butter	Per Plate (150 gm)
32	Seasonal dry vegetables	Per Plate (150 gm)
33	Rajma	Per Plate (150 gm)
34	Choley	Per Plate (150 gm)
35	Paneer dish	Per Plate (150 gm)
36	Stuffed Parantha (Aloo/gobhi/onion) with Curd and Pickle.	Per Piece (100 gm)
37.	Rice with Rajma/ Chhole/Kadi	Per plate (200 gm rice +100 gm rajma/kadi/cholley)
38.	Veg Fried Rice/Veg Briyani	Per plate (200 gm)
39.	Veg thali (for Lunch and Dinner)	1 Kadhi/Dal/Rajma (100 gm.), 1 Dry Vegetable (80gm.), Rice (100 gm.) , 2 Chapatis (50 gm each),pickle, salad
40.	Veg Special Thali (For Lunch and Dinner)	1 Kadhi/Dal/Rajma (100 gm),1 Dry Vegetbale (80gms),1 Paneer Vegetable (100 gm),Rice (100 gm), 2 Chapatis (50 gm each), Raita, Salad, Pickle

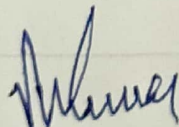
All the food items served in canteen should be strictly fresh, seasonal vegetables should be used and atleast one product out of the fermented and steamed snack category (like dosa, idli, upma, etc.) must be available on rotation basis at all times during the working hours of the canteen.

Note : All Packaged items/Confectionary Items (Biscuits, Chocolates, Matti, Fan puff, Wafers etc) Ice cream, Cold drinks, Water bottles , bakery food shall be sold at MRP only.

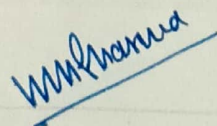
  
Convenor Canteen

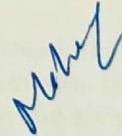
  
Principal



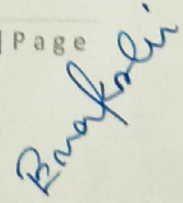








10 | Page





राजधानी कॉलेज: राजागार्डन: नई दिल्ली :110015

दिल्ली विश्वविद्यालय

RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)

**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

\_\_\_\_\_  
\_\_\_\_\_

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

*Tapasya*  
*Anurag*

*G. Anand*  
*Anand*

*11/11/20*

*Emankali*

राजधानी कॉलेज: राजागार्डन: नई दिल्ली :110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)**

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

*[Handwritten signatures in blue ink]*

*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*



राजधानी कॉलेज: राजागार्डन: नई दिल्ली :110015

दिल्ली विश्वविद्यालय

RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)

**BID CHECKLIST to be submitted with the Technical Bid**

Sr. No	Item Description	Yes/No	Page Number of Documents
01	Tender fee Receipt / UTR No. attached		
02	DD of EMD / (UDYAM Certificate)		
03.	Tender Acceptance Letter		
04.	Letter of authorization to submit bid		
05.	An undertaking that the agency hasn't been blacklisted.		
06.	Registration Certificate (FSSAI)		
07.	Technical Bid as per format		
08.	ITR of Last three year		
09.	GST		
10.	PAN		
11.	Experience Certificate		

*Tapans*

*Mhures*

*R. Jay*

*Shere*

*U. Sharma*

*U. Sharma*

*M. H. P.*

*Emolhari*

राजधानी कॉलेज: राजागार्डन: नई दिल्ली :110015

दिल्ली विश्वविद्यालय

**RAJDHANI COLLEGE: RAJA GARDEN: NEW DELHI:110015  
(UNIVERSITY OF DELHI)**

**Note: Disclosure of financial rates in the technical bid is liable to be rejected. Therefore don't mention the price list/financial quotation in technical bid.**

Gary

Muney

Sherma

Rao

Mpharna

mal

Dapal

Evakoli